

# Home Evaluation Questionnaire

Please complete **both sides** of this worksheet for the property location address printed below.

Name:  
Address:

Phone #:

Insurance Agent:

Questions with an asterisk (\*) have additional guidance and helpful hints that can be found on the Instructions/ Helpful Hints page.











1. In what year was your home built? \_\_\_\_\_

2. For homes built prior to 1940: In the event of a loss, would you select the reconstruction of your home to be of modern materials or exact replica materials?

- Modern Materials\* (Examples: Sheetrock/Drywall walls, 8 foot ceilings, Standard Wood, Concrete Foundation)  
 Exact Replica Materials\* (Examples: Plaster Walls, 10 foot ceilings, Rough Lumber)






3. Is your home:\*  One Family  Two Family  Three Family  Four Family

4. Please mark an X in the box that corresponds to the style that **most resembles** your home.

 <input type="checkbox"/> 1 Story	 <input type="checkbox"/> 2 Story <input type="checkbox"/> 3 Story	 <input type="checkbox"/> Victorian	 <input type="checkbox"/> Split-Level* <input type="checkbox"/> Tri-Level* <input type="checkbox"/> Back Split	 <input type="checkbox"/> Bi-Level / Raised Ranch* <input type="checkbox"/> 2 Levels
 <input type="checkbox"/> 1.5 Story*	 <input type="checkbox"/> Adobe	 <input type="checkbox"/> Town House - End Unit	Contemporary* - Please indicate number of stories: <input type="checkbox"/> 1 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2 <input type="checkbox"/> 2.5 <input type="checkbox"/> 3	
 <input type="checkbox"/> Town House - Center Unit				

5. Do you have a garage or carport?  Yes  No

If yes, please indicate the type and size ( in terms of maximum number of cars ).

 <input type="checkbox"/> An Attached Garage ( <b>no</b> living space above )	 <input type="checkbox"/> A Built-In Garage ( living space above )	 <input type="checkbox"/> A Carport	 <input type="checkbox"/> A Basement Garage	 <input type="checkbox"/> Detached Garage																	
Cars: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">2</td><td style="width: 20px; text-align: center;">3</td><td style="width: 20px; text-align: center;">4</td><td style="width: 20px; text-align: center;">5</td></tr></table>	1	2	3	4	5	Cars: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">2</td><td style="width: 20px; text-align: center;">3</td></tr></table>	1	2	3	Cars: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">2</td><td style="width: 20px; text-align: center;">3</td></tr></table>	1	2	3	Cars: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">2</td><td style="width: 20px; text-align: center;">3</td></tr></table>	1	2	3	Cars: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;">2</td><td style="width: 20px; text-align: center;">3</td></tr></table>	1	2	3
1	2	3	4	5																	
1	2	3																			
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6. Total Living Area, **excluding** basement and attic:\* \_\_\_\_\_ Sq.ft

7. Foundation Type: (Must add up to 100%)  
 Basement \_\_\_\_\_ %  
 Crawl Space\* \_\_\_\_\_ %  
 Slab\* \_\_\_\_\_ %

8. If you have a basement:  
 - Is it a walkout?\*  Yes  No  
 - What percentage is finished? \_\_\_\_\_ %  
 If finished, finish style:\*  Standard  Custom

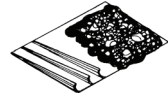
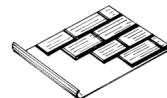
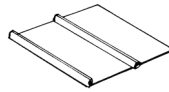
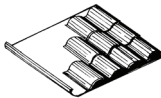
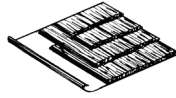
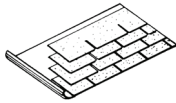
PLEASE COMPLETE BOTH SIDES

**9. Please select the materials that describe those found in your home.**

For each category indicate the percentage of each type of material used in your home. Please ensure each column adds to 100%. If your home contains a material not listed, please write-in the material name and percentage under "Other - Specify".

Exterior Walls	%	Floor Finishes	%
Brick (Solid)*		Hardwood	
Brick Veneer / Brick on Frame*		Carpet	
Concrete Block		Carpet over Hardwood	
Stone (Solid)*		Ceramic Tile	
Stone Veneer / Stone on Frame*		Clay Tile	
Stucco on Block		Marble / Granite / Solid Stone	
Stucco on Frame		Slate / Brick / Flagstone	
Wood Siding / Shakes		Vinyl	
Vinyl / Aluminum Siding		Other - Specify _____	
Other - Specify _____			

**10. Please select the primary roofing material on your home.**



Shingles - Asphalt / Composition

Wood Shingles / Shakes

Clay / Concrete Tile

Metal (Tin, Steel)

Slate

Built-up / Tar & Gravel

Other Specify: \_\_\_\_\_

**11. Do you have a:**

Wood Deck	_____	Total Sq.ft	
Composite Deck	_____	Total Sq.ft	
Porch	_____	Total Sq.ft	<input type="checkbox"/> Enclosed <input type="checkbox"/> Screened <input type="checkbox"/> Open

**12. How many kitchens are in your home?**    1 | 2

Please indicate if any of your kitchens have the following special features:

Corian, Granite or Authentic Marble Countertops     More than one oven     Center Island with Cabinets or Sink

Commercial style Refrigerator (e.g. Sub-Zero style)     6 or more total range top burners

**13. How many bathrooms are in your home?**

Full (tub/shower, sink & toilet)    0 | 1 | 2 | 3 | 4 | 5    Half (sink & toilet)    0 | 1 | 2 | 3 | 4 | 5

Please indicate the number of bathrooms that have the following special features:

Corian, Granite or Marble    0 | 1 | 2 | 3 | 4 | 5    Spa or Jacuzzi Tub    0 | 1 | 2 | 3 | 4 | 5

Double Sink    0 | 1 | 2 | 3 | 4 | 5    Bathtub and separate Shower Stall    0 | 1 | 2 | 3 | 4 | 5

**14. Please indicate the number of these additional features in your home:**

Windows	Doors & Fireplace
Skylights    0   1   2   3   4   5	Atrium/French Doors    0   1   2   3   4   5
Bay Windows*    0   1   2   3   4   5	Sliding Glass Doors    0   1   2   3   4   5
Bow Windows*    0   1   2   3   4   5	Fireplace    0   1   2   3   4   5
Picture Windows*    0   1   2   3   4   5	

**15. Please note any other features of your home that may cost more than \$10,000 to replace in the event of a loss (i.e. Lanai, Sun Room, Greenhouse, etc.).**

**16. How many years have you lived at this residence?**

By signing below, I acknowledge that the information I have provided in this survey is accurate and complete to the best of my knowledge. I hereby release this information to be used by Travelers in reviewing the current Coverage A limit of my homeowners policy.

**Customer Signature:** \_\_\_\_\_    **Telephone Number:** \_\_\_\_\_

**Date:** \_\_\_\_\_    **Thank you for your time!**

# Instructions / Helpful Hints

## Instructions:

Please write your answers as clearly as possible so as to enable us to read and record your information accurately. There are a number of questions where we collect your answer by asking you to select from a pre-determined range of answers. The following illustrates how to answer these questions.

For checkboxes please select your answer by marking the check box thus:  Oil OR:  Oil

Where we ask for a number you are sometimes given a scale: 

0	1	2	3	4	5
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In this situation, if your answer is '2', please mark it thus: 

0	1	<b>X</b>	3	4	5
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### If you require additional assistance you may try:

- calling our Customer Care Unit at 866-264-0215 to speak with a representative.
- completing the questionnaire online (which has help for each question), at [www.TravelersValuation.com](http://www.TravelersValuation.com)

## Helpful Hints:

### Rebuild Materials: (Question 2)

**You only need to answer this question if your home was built prior to 1940.** If your home was built in 1940 or later, please leave this question blank and proceed to Question 3.

**Modern Materials**— Select this option if your home was built prior to 1940 and you would like newer materials (such as drywall instead of plaster, etc) to be used to repair or rebuild your property in the event of a loss.

**Exact Replica Materials**— Select this option if your home was built prior to 1940 and you would like replica materials (such as plaster, rough lumber, etc) to be used to repair or rebuild your property in the event of a loss. *By selecting Exact Replica Materials, you may increase the cost of rebuilding your home, coverage amount and premium on your policy.*

### Number of Families: (Question 3)

Select the option that describes the number of family units in the dwelling. Check "One Family" for a single family home, "Two Family" for a two-family home or duplex, "Three Family" for a three-family home or triplex or "Four Family" for a four-family home or quad-plex. If you live in a townhouse or row house, select the number of families in your unit only. For example, if you live in one unit of a four townhouse block, you would select "One Family" for a single family home.

### Home Styles: (Question 4)

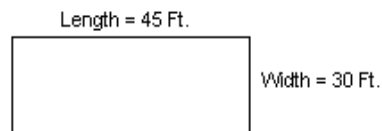
- 1.5 Story (Cape)** A residence with two levels of living area, characterized by a steep roof slope and dormers (which project from the roof and have windows on their fronts). Because of the roof design, the area of the second floor is usually 40% to 70% of the ground floor area.
- Split-Level / Tri-Level** A residence which is divided side to side, with three levels of finished living area: lower level, intermediate level and upper level. The lower level is immediately below the upper level as in a two-story residence. The intermediate level, adjacent to the other levels, is built on a grade approximately one-half story higher than the lower level. Split-level residences have a split roof design. Use the Back Split style for homes that are divided front to back.
- Bi-Level / Raised Ranch** The entrance is a split-foyer entrance with two levels of living area. The lower level is completely finished and normally partially below grade (with no basement below it).
- Contemporary** A residence designed from combinations of square and rectangular geometric patterns, blending both interiors and exteriors. Contemporary residences typically contain multiple roof lines, where roofs are flat or flat with a slight pitch (shed roof). Exteriors are often plain with little or no ornate trim, typically with extensive use of glass. The designs of these residences are more modern and less traditional. They typically have wide open interiors with fewer partitions than other traditional home styles.

### Calculating Total Living Area: (Question 6)

The total living area is the size of your home (in square feet) based upon the outside measurements. It is the length of the home multiplied by the width of the home multiplied by the number of stories. It **includes built-in garages but not basements**, porches, decks or breezeways. You may know the square footage of your home from real estate or tax assessment documents. Please note: For 1-1/2 story homes, multiply the living area of the first floor by 1.65 and for 2-1/2 story homes, multiply the living area of the first floor by 2.65.

**If your survey is pre-filled with total living area, please review for accuracy and correct it in the space provided if necessary.**

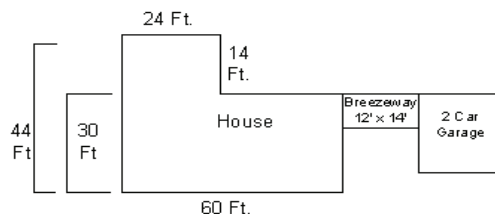
#### Example 1: Rectangular, two-story home:



#### Calculation:

$$\begin{array}{r} 45 \times 30 = 1350 \\ \times \quad 2 \text{ stories} \\ \hline = 2700 \text{ Square feet of total living area} \end{array}$$

#### Example 2: Two story home with irregular shape, breezeway and attached garage:



$$\begin{array}{r} 60 \times 30 = 1800 \\ 14 \times 24 = 336 \\ \hline 2136 \\ \times \quad 2 \text{ stories} \\ \hline 4272 \text{ Square feet of total living area} \end{array}$$

**Do not include breezeway or garage in square footage**

### **Foundation Type / Basement Selections: (Question 8)**

<b>Crawl Space</b>	½ the height of a basement, allowing entrance to space by crawling or crouching. Floor may be slab, dirt or plastic over dirt.
<b>Slab</b>	The frame of the home is built directly onto a slab of poured concrete or equivalent leaving no form of entrance and no room for storage below the first floor. Interior floor is built on top of slab.
<b>Walkout Basement</b>	Normally built on a sloping site where the foundation walls are partially exposed with windows and a door. Can also be referred to as a "daylight basement" or walkout cellar. It allows you to stand full height, is accessible by stairs within the house and can be entered from outside by walk-in door or sliders.

### **Finished Basement Types: (Question 8)**

<b>Standard</b>	Generally has interior painted drywall partitions with hollow core doors, painted drywall ceiling, carpet and/or vinyl floor finishes and standard electrical outlets, lighting and heating.
<b>Custom</b>	Generally upgraded finishes to include ample interior drywall partitions with solid core doors, painted drywall ceiling and linear wood ceiling, partial millwork paneling and painted drywall finishes, high quality carpet, ample electrical outlets and lighting, heating and air conditioning systems.

### **Exterior Walls: (Question 9)**

<b>Brick (Solid)</b>	Solid brick wall, typically two rows thick with each row grouted together, with face brick. The structural requirements of the wall determine the thickness of the bed mortar joint, usually between 1/8" and 3/4", while the design and structural requirement influence the type of bond used in the wall.
<b>Brick Veneer / Brick on Frame</b>	Face brick attached to a frame structure using corrugated clips. The brick provides ornamentation only, and provides no structural support for the building.
<b>Stone (Solid)</b>	Solid stonewall with stone facing.
<b>Stone Veneer / Stone on Frame</b>	Stone attached to a frame structure using corrugated clips. The stone provides ornamentation only, and provides no structural support for the building.

### **Additional Features: (Question 14)**

<b>Bay Window</b>	A set of windows that projects from the wall of a home, forming a bay inside the home.
<b>Bow Window</b>	A set of several windows that projects from the wall of a home in the form of an arc.
<b>Picture Window</b>	A large framed window, typically 30-40 square feet, made of two layers of glass with a sealed air space between them.